



## Club Development Conference – 31<sup>st</sup> August 2014

Please print, complete & return this form with payment (cheques payable to British Gymnastics) by Friday 8<sup>th</sup> August 2014 to:

✉ C/O Brenda Thomason – British Gymnastics, Ford Hall, Lilleshall National Sports Centre, Newport, Shropshire, TF10 9NB

For advice and support please contact Sharon Lever, NW Development Officer:

☎ 07739512163

✉ [sharon.lever@british-gymnastics.org](mailto:sharon.lever@british-gymnastics.org)

### Conference Venue:

Bolton Arena,  
Arena Way,  
Horwich,  
Bolton.  
BL6 6LB

FREE Parking

### Sunday 31<sup>st</sup> August 2014

Registration:	9.00-9.25am
Introduction	9.25-9.30am
Workshop 1:	9.30-10.30am
Refreshments:	10.30-10.45am
Workshop 2	10.45-11.45am
Workshop 3	11.45-12.45pm
Lunch:	12.45-1.15pm
Workshop 4	1.15-2.45pm
Refreshments:	2.45-3.00pm
Workshop 5:	3.00-4.30pm
Depart:	4.30pm

Sunday 31<sup>st</sup> August 2014

N.B. By submitting payment you are confirming you have read and agreed the events terms and conditions found on the BG website.

For the early bird offer payment needs to be received as well as the booking form by the specified date.

**Early bird £10**  
**(Ends Monday 14<sup>th</sup> July 2014)**

**Gym Mark (accredited/ working towards) £15**

**Non Gym Mark £20**

**Sunday 31<sup>st</sup> August 2014 (includes welcome speech and an array of workshops)** – a variety of theoretical sessions covering all areas of club development.

**Welcoming speech: 9.25-9.30am**

A warm and informal welcome by the North West Gymnastics Development Team.

N.B. Attendees will need to be BG Members & at least 18 years to attend - Refreshments served throughout the day including lunch

**N.B. Workshop descriptions can be found at the end of this document.**



## Club Development Conference

Sunday 31<sup>st</sup> August 2014

### Workshop(s)

Time	Title	Description	Tutor
9.30-10.30am	CSP & Clubs	County Sport Partnerships (CSP) support everything sport across each county in the country & are a resource clubs rely on. Find out who to contact at your local CSP & what they can do to help your club develop.	Jane Owen (Greater Sport)
10.45-11.45am	Funding For Your Club	CSP's can help you identify, apply and attain funding from varied funding bodies: Including county and local authority awards & schemes for coaches, volunteers, elite athletes & club development. Discover what is available to you.	Jane Owen (Greater Sport)
11.45-12.45pm	Disability Awareness	Are you an inclusive club or are you looking to become an inclusive club in the future? Learn everything you need to know about disability gymnastics & the IM IN programme.	Spartac GC
12.45-1.15pm	Hot Buffet Lunch	Selection of mini baguette's Peppered beef skewers with a teriyaki dip sauce Chicken tikka pots, scented rice, mini garlic naan & coriander Cajun chicken & avocado salad. Crème fraiche Berry & natural yoghurt granola pots	

Sunday 31<sup>st</sup> August 2014

### Workshop(s)

Time	Title	Description	Tutor
1.15 – 2.45pm	Understanding Club Finances	It is vital that every club leader understands their club's figures and knows enough to ask questions, get answers and make informed decisions using the Information provided. Essential workshop for those looking to apply for grants, sponsorship and/or funding awards	Club Leaders
3.00-4.30pm	PAYE & Employment Status	Whether your club uses volunteers, or you pay people for the work they do, it is important that club leaders understand key employment tax issues involved. Failure to do so risks significant additional costs for the club or individuals and there could be legal consequences.	Club Leaders
4.30pm	Depart		

N.B. Attendees will need to be BG Members and at least 18 years to attend - Refreshments served throughout the day including lunch

N.B. In unforeseen circumstances it may be necessary to substitute a tutor.



# Club Development Conference

**CANDIDATE INFORMATION** \*Please complete all fields & PRINT clearly\*

Name	
Address (incl. postcode)	
Email Address	
Contact No	
BG Membership No (min Bronze member)	
Date of Birth	
Club	
I enclose a cheque for £____ (payable to: British Gymnastics)	I agree to the event terms and conditions <input type="checkbox"/>

Current BG Club Role/Responsibility held:

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Emergency contact details for use during an emergency whilst you are on the course:

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Specific conditions that need special adaptation to assist you on this course:

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Dietary requirements:

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Delegate signature: ..... Date: .....